

Resolution Information

This form must be returned to the BCSS office by February 15th, 2019. Late forms will <u>not</u> be accepted!

Procedures for Submitting & Processing Resolutions

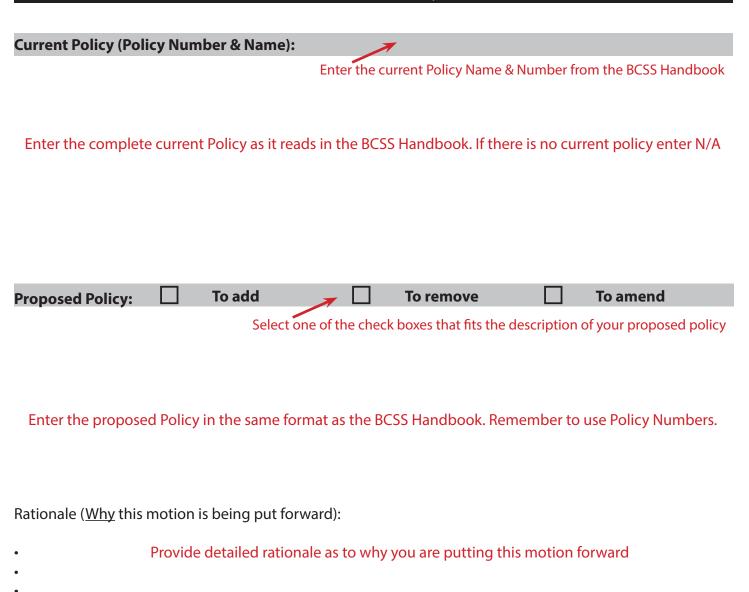
- Resolutions to make changes to the BC School Sports Constitution, By-laws, Operating Policies and Procedures or Competitive Rules and Regulations, must be received in the BCSS office by February 15, 2019.
- 2. As per the BCSS By-laws, only pre-circulated resolutions will be dealt with at the AGM. Resolutions will not be accepted from the floor.
- 3. Resolutions can only be submitted by school-based representatives of BC School Sports Member Schools. The mover and seconder of a resolution must be from two different Member Schools. The Administrators' signatures from these two schools (indicating awareness of and consent for a resolution submission from their school) need to be included on the resolution form.
- 4. The Resolution Form must be completed in its entirety and contain sufficient information (rationale, statistics, data etc.) to enable BCSS to process the resolution. If necessary, add a second page for the rationale.
- 5. Resolutions will be emailed out and published to the BCSS website 21 days prior to the AGM. The resolutions will be presented to the membership at the Annual General Meeting for the membership's consideration and adoption, referral, tabling or rejection.
- 6. If a special resolution is passed at the AGM it will become effective when accepted for filing by the Registrar.



How to Form - Writing a Notice of Motion

When writing a Notice of Motion please follow the format outlined on this form. **Incorrect or poorly written resolutions will not be accepted.**

BCSS AGM Resolution Submission Document - Due February 15, 2019



Intended Outcomes of the Motion (<u>What</u> is the desired effect of the change):

- Provide detailed information as to what you would like to see change as a result of the motion being
 adopted by the membership
- •



Notice of Motion - Special & Ordinary

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BCSS AGM Resolution Submission Document - Due February 15th, 2019

Current Policy (Policy Number & Name):

Proposed Policy:	To add	To remove	To amend	

Rationale (<u>Why</u> this motion is being put forward):

- •
- •
- .

Intended Outcomes of the Motion (<u>What</u> is the desired effect of the change):

- •
- •



Notice of Motion - Special & Ordinary

Moved By:

Member School Representative:			
Representative Position:			
Member School:			
Representative Signature: _		-	
Principal Name:		-	
Principal Signature: _		-	

Seconded By:

Member School Representative:					
Representative Position:					
Member School:					
Representative Signature:					
Principal Name:					
Principal Signature:		-			

Please scan and send all documents to info@bcschoolsports.ca. Fax submissions will not be accepted